

# Feedback

Tom Rochette <tom.rochette@coreteks.org>

December 21, 2025 — [77e1b28a](#)

## 1 Trigger

Every week, on Friday.

## 2 Duration

15 minutes.

## 3 Steps

- Gather feedback from team members.
- Review feedback and identify key themes.
- Identify action items based on the feedback.
- Identify a date at which to revisit the feedback and the action items.